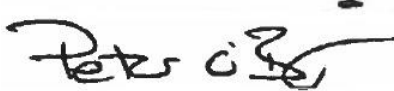


## Haringey Council

### Written Statement/Record of a decision made by an officer under delegated authority

<b>Decision Maker (Post Title)</b>	Assistant Director for Regeneration
<b>Subject of the decision</b>	Request for Waiver of Contract Standing Order CSO 8.03 (request for quotes procedure); Contract Award to Jan Kattien Architects for design and contract administration from RIBA Stages 2-7 and issue of Letter of Intent for design works and quantity surveying services to RIBA Stage 2.
<b>Date of decision</b>	
<b>Decision</b>	For the Assistant Director for Regeneration to approve a waiver of the requirement under CSO 8.03 to undertake the request for 3 quotes procedure in order to make the contract award to Jan Kattein Architects, for design services from RIBA Stage 2-7 and contract administration to a maximum value of £20,000. In addition to approve the issue of a letter of intent, in accordance with CSO 9.07.3, to Jan Kattein Architects in the amount of £2,360. For the order of works to undertake designs to RIBA Stage 2 (£1960) and QS report for Stage 2 (£400).
<b>Reasons for the decision</b>	<p>The preferred approach for commissioning the design and contract administration is to directly contract with Jan Kattein Architects. This would both ensure design consistency within the project and allow the project to be delivered within the programme constraints.</p> <p>Jan Kattein has in-depth knowledge of the project, having previously conducted designs to RIBA Stage 1 and the services sought are a natural extension to the previous services provided to the Café leaseholder, to the extent it would provide better value than engaging an alternate provider whereby transitional costs need to be considered.</p> <p>A waiver of tendering is being sought on the basis that it is considered to be within the Council's overall interest under CSO 10.01.</p> <p>A letter of intent is needed to ensure that Jan Kattein can commence further design works as soon as possible to meet project deadlines and progress to RIBA Stage 2 and QS Stage 2 report.</p>
<b>Details of any alternative options considered and rejected by the officer when making the decision</b>	<p>Consideration was given to subjecting the requirement for the advisory services to competition in line with the Council's policy of obtaining competitive quotations for contracts of this value. The conclusion reached is this approach would incur unnecessary delays and costs to the Council, as Jan Kattein Architects have previous knowledge of the</p>

	project and have completed initial studies and surveys for RIBA Stages 0-1. Appointment of another service would add significant delays and have a negative impact on the Council's reputation in promoting a local business and could incur further budgetary costs.
<u>Conflicts of interest – Executive decisions</u>  Details of any conflict of interest declared by a Cabinet Member who is consulted by the officer which relates to the decision and details of dispensation granted by the Council's Head of Paid Service	None
<u>Conflicts of interest – Non executive decisions</u>  Where the decision is taken under an express delegation e.g. by a Committee, the name of any Member who declared a conflict of interest in relation to this matter at the committee meeting,	None
Title of any document(s), including reports, considered by the officer and relevant to the above decision or where only part of the report is relevant to the above decision, that part)  These documents need to be attached to the copy of this record/statement kept by the Authority but must not be published if they contain exempt information	Decision Making Report attached
Reasons for exemption with reference to categories of exemption specified overleaf or  Reason why decision is confidential (see overleaf)  Decisions containing exempt or confidential information falling within the categories specified overleaf are not required to be published.	None
Signature of Decision Maker	 06/06/2019
Name of Decision Maker	Peter O'Brien
Does the decision need to be published Yes <input checked="" type="checkbox"/>	

No <input type="checkbox"/>	
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## Exempt Information

### Local Government Act 1972 Schedule 12A

#### Part 1: Descriptions of Exempt Information

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any person (including the authority holding that information).
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes -
  - (a) To give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**Note: It is insufficient to simply identify a category of exemption, you must also conduct a public interest test on the basis specified in the Act as follows:**

Information falling within categories 1-7 is exempt if and so long as in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## Confidential Decisions

1. The decision contains information provided by a Government department on a non disclosure basis

2. There is a Court order against disclosure